

- GENERAL NOTES - FURNITURE**
1. PROVIDE ALL LABOR, MATERIALS AND TRANSPORTATION NECESSARY FOR THE COMPLETE INSTALLATION OF ALL FURNITURE, FURNISHINGS AND EQUIPMENT (FF&E) SPECIFIED.
 2. SAMPLES: SUBMIT ACTUAL SAMPLES OF ALL FABRICS AND FINISH SAMPLES FOR COLOR VERIFICATIONS OR SELECTION.
 3. MAINTENANCE INSTRUCTIONS: SUBMIT THREE (3) COPIES OF MANUFACTURER'S RECOMMENDED MAINTENANCE INSTRUCTIONS, INCLUDING INFORMATION NEEDED FOR REMOVAL OF COMMON STAINS.
 4. PROTECT FURNITURE AND ACCESSORIES DURING DELIVERY, STORAGE AND HANDLING TO PREVENT DAMAGE, SOILING AND DETERIORATION.
 5. SHIPMENT OF FF&E MAY BE MADE DIRECTLY TO BUILDING SITE IN CASES WHERE PRIOR APPROVAL OF ARCHITECT HAS BEEN OBTAINED AND THE BUILDING IS READY FOR FF&E INSTALLATION. FF&E CONTRACTORS ARE RESPONSIBLE FOR KNOWING WHEN THEIR MERCHANDISE IS TO ARRIVE AND MUST HAVE AVAILABLE ALL LABOR AND EQUIPMENT NEEDED FOR DELIVERY, UNLOADING, ASSEMBLY, HANDLING, SETTING INTO PLACE, AND INSPECTION. STAGING AREAS MUST BE LOCKABLE.
 6. DELIVERY SCHEDULE MUST BE APPROVED BY THE OWNER.
 7. CONTRACTOR IS RESPONSIBLE FOR TEMPORARY STORAGE OF ALL FURNITURE AND ACCESSORY ITEMS UNTIL TIME OF DELIVERY AND INSTALLATION.
 8. PARTICULAR CARE MUST BE TAKEN BY FF&E CONTRACTORS WHEN HANDLING MERCHANDISE DURING INSTALLATION TO PREVENT DAMAGE TO EXISTING BUILDING, WALLS, CARPET, SHELVING AND MILLWORK.
 9. FF&E CONTRACTORS ARE RESPONSIBLE FOR ALL DAMAGE TO ITEMS PROVIDED UNDER THIS CONTRACT UP TO THE TIME OF ACCEPTANCE BY THE OWNER, WHETHER THIS DAMAGE RESULTS DURING SHIPMENT FROM MANUFACTURER, DELIVERY TO SITE, PLACEMENT, OR THROUGH CARELESSNESS OR MALICIOUS MISCHIEF OR WHATEVER REASON, AND FINAL PAYMENT WILL BE MADE ONLY FOR UNDAMAGED ITEMS. CONTRACTOR SHALL REPLACE ALL DAMAGED ITEMS OR PARTS OF ASSEMBLED OR MANUFACTURED ITEMS AS SOON AS DISCOVERED AT NO COST TO THE OWNER.
 10. NOMINAL TOUCH-UP OR REPAIR OF PAINTED FINISHES WILL BE PERMITTED IF DONE IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDED PROCEDURES FOR SUCH REPAIRS. THE RESULTANT REPAIRS SHALL APPEAR TO BE AS LIKE NEW CONDITION AS AGREED TO AND SIGNED OFF BY THE ARCHITECT IN ACCEPTANCE OF THE PROJECT. REPAIRS MUST RETURN ITEMS TO THEIR ORIGINAL APPEARANCE AND FUNCTION, THEY MUST APPEAR AS GOOD AS NEW.

SHELVING LEGEND

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SECOND FLOOR FURNITURE PLAN 1
 1/8" = 1'-0"
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