

MEMORANDUM

To: All Interested Vendors

From: Procurement Department
Columbus Metropolitan Library

Date: November 12, 2025

Subject: Addendum No. 2
RFP 25-020 Intrusion Monitoring Services

Site Visits
Extended Proposal Due Date

Part I. Site Visits

We have scheduled the following site visits for Monday, November 17, to allow Proposers to see the current installations of CML branch alarm panels, alarm communicators and end devices:

- Main Library (96 S Grant Ave) at 9:00 a.m.
- Martin Luther King Branch (1467 E Long St) at 9:45 a.m.
- Driving Park Branch (1422 E Livingston Ave) at 10:15 a.m. (if needed)

Part II. Extended Proposal Due Date

The Proposal Due Date is extended to **November 21, 2025, 12:00 Noon ET.**

All Proposals must be received no later than 12:00 Noon ET on November 21, 2025.

**PROPOSERS ARE REQUIRED TO ACKNOWLEDGE THE RECEIPT OF THIS
MEMORANDUM (ADDENDUM NO. 2) ON THE ACKNOWLEDGEMENT OF ADDENDA FORM
IN THE RFP DOCUMENTS**