

MEMORANDUM

To: All Interested Vendors

From: Procurement Department, Columbus Metropolitan Library

Date: Nov 7, 2025

Subject: Addendum No. 1 25-019 – Fire Monitoring Services RFP
Summary of Pre-Proposal Meeting
Questions and Answers

Part I. Summary of Pre-Proposal Meeting: On Thursday, October 30, 2025, at 2:30 p.m., the Columbus Metropolitan Library (“the library”) conducted a Pre-proposal meeting for RFP 25-019 Fire Monitoring Services.

The meeting was held online via Microsoft Teams. The library sent the following representatives:

- Mona Mawalkar, Procurement Manager
- Nicholas Smith, Procurement Buyer
- Christopher Cloud, Manager of Technology Projects
- Adam Joly, Project Manager
- Michael Hahn, Senior Project Manager
- Dynesha Johnson, Security Supervisor
- Timothy Sealey, Security Supervisor
- Tiffany Inskeep, Director of Safety & Security

The following companies sent representatives:

- EPS Ohio

Part II. Questions and Answers

No Questions were asked during the meeting.

All Proposals must be received no later than 12:00 Noon on November 14, 2025, EST.

PROPOSERS ARE REQUIRED TO ACKNOWLEDGE THE RECEIPT OF THIS MEMORANDUM (ADDENDUM NO. 1 ON THE ACKNOWLEDGEMENT OF THE ADDENDA FORM IN THE RFP DOCUMENTS).