

MEMORANDUM

To: All Interested Vendors

From: Wanda Dixon
Procurement Analyst

Date: February 25, 2025

Subject: Addendum No. 1
RFP #25-005
Summary of Pre-Proposal Meeting
Questions and Answers

Part I. Summary

On Thursday, February 11, 2025 at 1:00 pm, the Columbus Metropolitan Library (“the library”) conducted a pre-proposal meeting for the Carnegie Gutter Sealing Project at the Main Library, 96 S. Grant Avenue, Columbus, OH. The following CML representatives were present.

Andrew Kistler, Director Property Management
Wanda Dixon, Procurement Analyst
Nic Smith, Procurement Buyer

Part II. Questions and Answers

Q1. Do you have a cost estimate for the project?

A1. No

Q2. Is a bond needed?

A2. No bond is required

Q3. Are there any permits needed?

A3. Yes, it is up to the vendor to identify and obtain proper permits.

Q4. When can work begin and when is final completion?

A4. The work can begin in May 2025. There is currently an active project in the same space that must be completed before this project can start. There are manufacture minimum temperature requirements for the applied materials that will drive the allowable final completion timeline. Anticipated completion by September 2025.

**CONTRACTORS ARE REQUIRED TO ACKNOWLEDGE THE RECEIPT OF THIS
MEMORANDUM (ADDENDUM NO. 1) ON THE ACKNOWLEDGEMENT OF ADDENDA
FORM IN THE ITB DOCUMENTS**