MEMORANDUM

To: All Interested Vendors
From: Mona Mawalkar
Procurement Manager
Date: May 9, 2024
Subject: Addendum No. 1
RFP 23-015 AV Equipment Sourcing, Configuration and Installation Services For Barnett, Linden, Marion Franklin and Canal Winchester Branches

Update to Appendix B – AV Price Proposal Form
Synopsis of the Pre-proposal meeting along with Questions and Answers submitted during the meeting or in writing before the deadline.

Part I - Appendix B – AV Price Proposal Form

Please see the updated Appendix B - Price Proposal Form released with this Addendum. Please use the updated form to submit your proposal.

Part II Summary of Pre-bid Conference

On Wednesday, May 8, at 9am, the Columbus Metropolitan Library (“the library” or “CML”) conducted a pre-bid conference for the AV Equipment Sourcing, Configuration and Installation Services For Barnett, Linden, Marion Franklin and Canal Winchester Branches RFP. The conference was held at the Reynoldsburg Branch Library.

The following companies sent representatives for the conference:

Eko Solutions
American Sound
New Era Technology
XTEK Partners

The library sent the following representatives:

Matt Brown, Senior Project Manager Capital Planning & Project Management
Mona Mawalkar, Procurement Manager

The pre-proposal meeting was followed by a walkthrough of the Reynoldsburg Branch to demonstrate AV equipment at the Branch.
Part III - Question and Answer

Q1. How strictly do we need to follow the make and model information provided? Can we provide substitutions? For example, does the Air media item on the bid need to match the exact model provided?
   A. Alternates are acceptable as an option but to be evaluated we need a proposal for the originally specified item as well.

Q2. Does Labor, Shipping, etc, need to be included in the cost of the proposal? Can we add a line to the cost proposal for this?
   A. The Price Proposal form is updated along with this Addendum.

Q3. Can you provide make and manufacture for the 8 inch speakers, and other items where brand is not specified?
   A. Paging System: Bogen PCM2000. For additional information please see Page 4 of this document that includes more specifications.
      Speakers: JBL or Electro Voice are two previous brands we've installed
      Clocks: American Time
      Induction Loop hearing assist system: We have used Listen and Williams AV systems
      Model for Mobile cart that TVs will be installed on: https://www.enwork.com/products/zori-mobile-monitor-stand/

Q4. Are there specifications for these projects? Rack elevations, gear specifications, and bid specs somewhere that I can get my hands on?
   A. The document titled "AV Bid Price Proposal Form" lists the equipment needs by branch on pages 2-5. This should be similar to what was provided for previous solicitations.

Q5. Will Electricians need to install this equipment? –
   A. No, electricians are not required to install this equipment.

Q6. Is this a Prevailing wage project?
   a. No this is not a Prevailing wage project.

Q7. Is there any information on the Paging systems as mentioned in the Design docs?
   A. Bogen PCM2000. For additional information please see Part IV – Paging System Specification of this document that includes more specifications.

Q8. Barnett exterior speakers – are they tied to an AV system? Can you provide specs for the AV system?
   A. This is a standalone system. CML owns the controller and speakers and will just need installation services for the existing system.

Q9. How is the equipment supposed to work with spaces/meeting rooms are combined?
   A. When the spaces are combined, the main area projection needs to be repeated on the mobile TVs in the smaller meeting rooms (connected through an HDMI wall jack) and the microphone system needs to work in all areas.
Q10. Are any items missing on the Canal specifications?
   A. The Draw Alive installation is missing from the Canal Winchester list but is included in the overall price proposal form. This has been corrected.

Q11. Turner is the GC for all four branches. Will A/V contractors be required to participate in Turner’s CCIP program?
   A. No.

Q12. Drawings and RFP’s reference CML standards/products. Not all equipment listed in the price proposal sheet has reference part numbers or preferred manufacturers. Can manufacturers and part numbers be provided for the following?
   A. CML does not have preferred part numbers for all of the below items and has utilized several manufacturers throughout our projects. Some are listed below.
      • Wireless microphone system – We have used Shure
      • Wall plate with audio input
      • Bluetooth device
      • Volume control
      • Ceiling speakers – We have used JBL and Electro Voice
      • Listen Assistive system – We have used Listen and Williams AV
      • HDMI and audio wall connection plates
      • YOUmedia system information to include specific part numbers - Reynoldsburg uses an Extron seamless switcher. The “switcher” allows users to switch video HDMI input to a TV from a collection of 4-6 iMacs.
      • 8” local sound reinforcement speakers
      • Exterior speakers for Linden Amenity Deck

Q13. It was indicated during the pre-bid meeting that a line item would be added to the pricing sheet to allow for all installation costs to be included. Will a new sheet be issued on the CML web page?
   A. Yes.

Q14. **All Buildings – Paging System Interconnect:** A general drawing note is listed in all buildings: "All speakers to be tied into Owner CMAR provided paging system." Is the intent of this interconnect to provide override capabilities for the paging system to interrupt local programing, or for muting of local speakers? Will there be paging speakers provided in each of the independent meeting rooms and spaces to provide paging coverage?
A. The interconnect should provide override capabilities to interrupt local programming. Paging speaker/public address speaker locations are shown on the Technology drawings for each branch.

Q15. It was indicated that meeting rooms that are combinable are to have automatic combine and uncombine features. No airwall sensors were evident at the Reynoldsburg installation. Can a preferred make and model of airwall sensors be provided?

A. This functionality is actually provided by the Crestron panel. When the proper configuration is selected on the panel, the sound and video are adjusted accordingly.

Q16. Linden – Meeting Room 160 small: The RFP indicates a Samsung TV is to be mounted on an OFE cart. Said TV is to have an input from the large meeting room 162, as well as a local HDMI input to be located in the table cubby on the base of the TV cart. What is the intended control for this TV? Will local TV remotes be utilized or is the intention for the larger control system from the Large Meeting Room 162 intended to control this display?

A. This question and its response apply to all locations:

When the meeting rooms are individual, each meeting room video should only work for the individual meeting room. A user will be able to plug a device into the mobile cart using an HDMI cable and see the device display on the TV. The wall HDMI connection would not be used.

When the meeting rooms are combined AND the TV is plugged into the wall HDMI connection, video from the projector in the large meeting room will be displayed on the smaller meeting room TVs. The local HDMI input on the cart would not be used.

Q17. Linden – Exterior Amenity Deck: Is the intention that this system is stand alone? Will the Volume control, Bluetooth, etc. be inside near the exit door going out to the deck?

A. Yes, stand alone but paging system/public address would override it and yes, panel would be inside near the door leading out to the deck.

Q18. Linden – Welcome Area: Is the intent of this display to simply be wall mounted with an OFE digital signage device to be mounted behind the display?

A. This question and its response apply to all locations:

The “Discovery Board” in the Welcome Areas is simply a 65" TV mounted to the wall, all provided by bidder.

Q19. Wireless microphone system: – is the system required to have handheld microphones, lapel microphones, one of each or both (two handhelds and two lapels to be used only two at a time)?

A. 2 lavalier and 2 headworn. Both microphones should be able to be used at the same time.

Q20. How many assistive listening inductive loops are required for each space? Are any loops to be shared between rooms or are loops dedicated to each applicable space?
A. Each meeting room should have its own assistive listening induction loop. These should then be shared when the meeting rooms are combined (1 and 2 or 1 and 2 and 3).

Q21. Barnett – HDMI output plate for streaming feed from large display: What is the preferred output plate, or will a connection point be provided on the cart by the Owner?

A. This question and its response apply to all locations:
   The wall HDMI plate will receive video from the projector in the large meeting room when the meeting rooms are combined. The HDMI keystone jack (provided by bidder) on the front of the owner provided cart will be to receive video from a local user device (laptop, etc.).

Q22. Barnett – YOUmedia devices in Teen Area Room 109: What are the connection details for this device? RFP indicates the switcher to be installed below the table for selecting sources to the TV, what are the sources, where will they be mounted(housed) how many and where are their connection points?

A. This question and its response apply to Barnett and Linden:
   The "switcher" allows users to switch video HDMI input to a TV from a collection of 4-6 iMacs.

Q23. Barnett – Study Room 124: It was indicated during the pre-bid meeting that the input plate for the HDMI connection to the TV may be moved from 18” AFF to above the table at 36” AFF. Can this be confirmed?

A. This question and its response apply to Barnett, Linden and Canal Winchester: Yes, confirmed.

Q24. Barnett – Game Room 108: RFP calls out an Amazon Fire TV. During the pre-bid meeting it was indicated that alternates would be entertained, however if a Fire TV display is required in this space alternatives are limited. Please confirm that a Fire TV is required for this room.

A. This was a typo and has been corrected on the drawing set. The TV in this room should be the same 65” Samsung TV specified elsewhere.

Q25. Wireless microphone system: – is the system required to streaming service speakers were existing, to be removed by the GC and to be reinstalled by the A/V contractor. Per the conversation at the pre-bid meeting, additional information would be forthcoming regarding the intended usage of these speakers and their connections. Can any additional information be provided at this time to better explain the requirements? For example, head-end location, connection types and anticipated equipment to be connected. Is the A/V vendor required to put the streaming system back together, or is the scope of work simply to put the exterior speakers back up, and run wire to the appropriate location?

A. The current scope is to put the exterior speakers back up and run wire to appropriate location, connecting to owner provided head-end equipment.
Q26. Barnett – Network Clocks: American Time clocks are currently installed at the Reynoldsburg location. Is the intention of these clocks to be driven by a master clock or are these clocks intended to connect to a NTP server and self-correct independently? Will a POE jack be provided at all clock locations?

A. Ethernet connected Master Clock controlling wireless clocks.

Q27. There is a Crestron System listed in multiple large meeting rooms. What is the requested functionality of this system?

A. Room division, projector control, source control (local HDMI, AirMedia), microphone control, audio levels

Q28. Detail Note 2 in Detail 2/T701 states “Refer to Specification Section 27 33 00. Could this please be supplied.

A. Attached.

Q29. There are multiple rooms where an AirMedia is listed on the plans, but not listed in Appendix B. Are these devices required?

- Linden 115 – Corrected and added to Appendix B
- Linden 187 - Corrected and added to Appendix B
- Barnett 124 - Corrected and added to Appendix B
- Marion Franklin 106 – Corrected and added to Appendix B
- Canal Winchester 137 – Corrected and added to Appendix B

Q30. In the Welcome Areas, where are the Discovery boards getting their signal from?

A. Discovery boards (65” Samsung TVs) will either utilize a direct ethernet connection or a networked mini PC (owner provided) mounted behind screen.

Q31. Appendix B for Canal Winchester list Study Room 134 as having work. However, no work is shown in this room on Sheet T101.

A. Appendix B has been corrected. No work in Study Room 134.
Part IV – Paging System Specification

This information is also contained in an Adobe Acrobat document called Paging System Specification.

All Proposals must be received no later than Noon (12:00 PM) on May 14, 2024, EST.

PROPOSERS ARE REQUIRED TO ACKNOWLEDGE THE RECEIPT OF THIS MEMORANDUM (ADDENDUM NO. 1) ON THE ACKNOWLEDGEMENT OF THE ADDENDA FORM IN THE RFP DOCUMENTS.