MEMORANDUM

To: All Interested Vendors
From: Mona Mawalkar
Procurement Manager
Date: April 24, 2023
Subject: Addendum No. 2
RFP 23-012 Solar Photovoltaic Panels
Update to Proposal Due Date
Further Questions and Answers for questions submitted before the deadline but not answered earlier

Part I - Proposal Due Date:

CML is extending the due date for this project. The new due date for all bids is Friday, April 28, 2023, at noon (12:00 PM) Eastern Standard Time – EST.

Part II - Question and Answer

Q1: The Proposer shall calculate the additional structural load allowance of the existing roof and demonstrate the proposed solar PV system installation will not exceed the roof capacity. Does this step need to be completed by RFP bid date? Our approach is turn-key and this step is typically completed at the permitting stage post-contract.
A1: The proposer needs to provide assurance that the proposed solar PV system will not exceed the roof capacity as part of the proposal. Without this assurance, the proposer could possibly over-size the system, skewing the return on investment analysis. Detailed engineering calculations can be completed and provided after the award of the contract.

Q2: We can provide proof of COI for the proposal, and then once awarded, we can list CML as additional insured. Is this sufficient? Or do we need to have you listed for the RFP response?
A2: You can provide proof of COI for the proposal, and then once awarded or before the contract is signed, you will need to provide COI, that lists CML as additional insured.

Q3: Please send a summary of the Pre-Bid conference, as indicated on the RFP? The RFP stated that this will be published as an addendum to the solicitation and will be available on the “Doing Business with Us” page of Columbus. We couldn't find it.
A3: CML 23-012 RFP - Addendum 1 has the necessary information. It was released on April 21 at https://www.columbuslibrary.org/doing-business/

Q4: Can you please send more detailed elevation drawings for the sites (especially Karl Rd) with slopes of each roof surface?
A4: Additional drawings have been posted on https://www.columbuslibrary.org/doing-business/
Q5: Can you please send the Utility Plan Drawing for Karl Rd?
A5: The electrical one lines, drawing E701, and site utilities, drawing C202, are posted at
https://www.columbuslibrary.org/doing-business/ under Exhibit A.

Q6: Are there any target completion dates for these projects?
A6: As soon as material lead times allow in 2023.

Q7: When do you plan on selecting the successful proposer?
A7: We plan to award contracts, either one contractor for all sites or up to six contractors, one
per location before May 31, 2023.

Q8: Are you open to mechanical attachments in addition to ballasted roof mounts to maximize
the system size? The RFP specifically says no roof penetrations. However, the slants on
several roofs will prevent us to use ballasted mounts for those sections, minimizing the
system size.
A8: Mechanical attachments may be used where necessary. Minimize the quantity being used.
Please indicate in the proposal where and how many mechanical fasters are being used.

Q9: Is there any flexibility on waiting until AFTER the portfolio is awarded to perform the
structural analysis on the proposed PV system? We typically calculate the existing roof’s
additional structural load allowance and demonstrate that the solar PV system installation
will not exceed roof capacity AFTER we provide a firm quote. We cover the cost of the
structural engineering and the roof structural analysis if selected.
A9: The proposer needs to provide assurance that the proposed solar PV system will not
exceed the roof capacity as part of the proposal. Without this assurance the proposer could
possibly over size the system, skewing the return on investment analysis. Detailed
engineering calculations can be completed and provided after award of the contract.

All Proposals must be received no later than 12:00 Noon on April 28, 2023, EST.

PROPOSERS ARE REQUIRED TO ACKNOWLEDGE THE RECEIPT OF THIS
MEMORANDUM (ADDENDUM NO. 2) ON THE ACKNOWLEDGEMENT OF THE ADDENDA
FORM IN THE RFP DOCUMENTS.