

23-005 Learning Management System For Human Resources

Technical Proposal Evaluation Criteria		Weight %	Score	Extended	Scoring Notes
Criteria Weight		500			
1. Experience on projects of similar size and scope		20	0	0	
2. Quality areas (quality of organization, staff, and approach)		25	0	0	
<ul style="list-style-type: none"> • Expertise: staff; ability; previous experience • Project approach: deliverables; methodology; timeline • Proposed resources; experience of assigned team; education level of assigned team 					
3. Technical areas (quality of proposal presentation)		30	0	0	
<ul style="list-style-type: none"> • Statement of work • Explanation of approach • Presentation of experience/expertise 					
4. Cost		20	0	0	
<ul style="list-style-type: none"> • Committee will calculate the cost points based on the details as provided in the Evaluation of Cost Proposals 					
5. Minority Business/Small and Emerging Business		5	0	0	
<ul style="list-style-type: none"> • Minority or Female Business Enterprise as certified by the State of Ohio • Small and Emerging Business Enterprise as defined by Franklin County Board of Commissioners • Atleast 5% inclusion of Minority of Female Business Enterprise in performing the engagement 					
Total Technical:					
Cost Proposal Evaluation Criteria					
Cost Evaluation Weight		200			
Proposal Total:					

*Lowest Cost = 200
 Low cost/cost x 200 = Score

Total Cost

- Greatly Exceeds Requirement 5 points
- Meets to Exceeds Requirement 4 points
- Meets Requirement 3 points
- Marginally Meets to Meets Requirement 2 points
- Does Not Meet to Marginally Meets Requirement 1 point
- Does Not Meet Requirement 0 points

Evaluation Team Signatures:

Date: _____

*NOTE:

Appendix C Eval tool in the RFP had a mathematical error (see highlighted row)

We agreed to change the criteria weight to reflect the 800 points (from 25 to 40)

Appendix C – Evaluation Tool – 22-015

<u>Responsiveness Criteria</u>
Technical Evaluation
1. Quality and comprehensiveness of the Contractor’s response
2. Quality and comprehensiveness of the Contractor’s work plan ongoing service delivery.
3. Review of the contractor’s staffing plan and project team
4. Review of experience on projects of similar size and scope
Criteria Weight
Weighted Technical Score
Cost Evaluation
Criteria Weight
Weighted Cost Score
Total Composite Score (Weighted Technical Score + Weighted Cost Score)

The weighted points will be multiplied times the numbers of Criteria listed above for a maximum total of 800 points (5 points X 100) for the Technical Score.

Members of the evaluation committee will utilize a zero (0) to five (5) scale to evaluate each prop

- Zero (0)
- One (1)
- Two (2)
- Three (3)

Four (4)

written.

Five (5)

<u>Criteria Weight</u>	<u>Score</u> (0-5)	<u>Extend ed Score</u>
25		
25		
25		
25		
800		
200		

posal. Members of the evaluation committee will utilize the evaluation form in Appendix C and

- Poor Does not conform to requirements.
- Satisfactory Conforms to requirements in a limited manner.
- Good Generally meets requirements with limitations.
- Meets requirements as written.

Excell	Meets and generally exceeds requirements as
Outsta	Exceeds requirements in all aspects.

d apply the scoring formula outlined below: