MEMORANDUM

To: All Interested Vendors
From: Dan Jones
Procurement Buyer
Date: December 16, 2022
Subject: Addendum No. 1
RFP 22-049 – Gahanna Signage
Question and Answer

Part I. Question and Answer

Q1: What is the anticipated project completion date?
A1: Substantial completion is January 17th

Q2: Is the construction complete or is this still an active construction site?
A2: This is still an active construction site

Q3: If an active construction site, what are the GC mandated on-site safety requirements that will apply to our installers?
A3: We are looking to have the signs installed after substantial completion on January 17, 2023. There should be no need for hard hats/vests.

Q4: Appendix B – Diversity and Inclusion participation: Various entities evaluate the percentage of participation differently than others. If we are a certified WBE but our subcontractors (fabricator, installer) are not, do we count as 100% as the prime?
A4: Yes. Please include certification or proof of certification.

Q5: Will installation be a single trip to the site, or is there a need to break into phases (i.e., occupancy required signs prior to balance)?
A5: We are looking at a single trip for installation, unless something comes up during the installation date that would require a second trip.

Q6: Should the silver vinyl for “CHILDREN’S” be 4”h per the illustration or 3” per the cost proposal sheet?
A6: 3 inches high, per the cost proposal sheet.

Q7: Should the large format “TEENS” dark gray vinyl be 8”h (listed as TBD)?
A7: We can price the 8” TEENS dark gray vinyl, but know that this sign will need to be discussed on site for location and this may change the size of the sign.

Q8: Confirm that the alphabet wall graphic is not needed.
A8: The alphabet graphic is not needed.
Q9: Confirm the quantity of “EXIT” at Reading room 2015 should be 1.
A9: Reading 205 only has 1 exit sign needed for emergency stair 3.

Q10: Confirm the “SECURITY CAMERA IN USE” at the Tween zone should be 5x15.25.
A10: Correct. The Security Camera in Use, for the Tween Zone should be 5” x 15.25”

Q11: Should the “COURTESY PHONE” sign the elevator lobby be 8.5”h x 5.6”w?
A11: This was actually put on the spreadsheet twice; once for the list of signage to provide and once in the Library Supplied Signage. This sign will be provided by the Library and does not need to be priced out or created.

Q12: For the CML provided “SAFE PLACE” 4x20 item – is there only 1 location (listed at both Vestibule 100 and Entry 100)? And is this a sign or vinyl decal?
A12: This is a 2 sided vinyl that gets attached to the glass to be able to be seen from both sides. It is mounted on the exterior set of sliding doors so it can be seen by those approaching the building.

Q13: Are the 4”h silver vinyl stripes to be cut/split at each glass section versus being a continuous seamless piece of vinyl? If so, what is the widest glass section? What is the most common glass section width?
A13: The 4” silver vinyl stripes can be cut/split at each glass section versus being a continuous seamless piece of vinyl. The gap between glass sections is approximately.

Q14: Can the exterior STAFF sign be provided with dark grey vinyl?
A14: If the dark grey vinyl will hold up to the weather, since this is an exterior sign, this can be used.

Q15: Are the quantities for each of the “library supplied signage” 1?
A15: Yes, the quantities for each of the library supplied signs are.

Q16: Since there are many types of Gotham, which Gotham is the Library requiring?
A16: CML is not requiring the slant on the letters, nor the additional indent track around the letters. We will, however, require a sample of a sign for verification purposes before the entire package is created.

PROPOSERS ARE REQUIRED TO ACKNOWLEDGE THE RECEIPT OF THIS MEMORANDUM (ADDENDUM NO. 1) ON THE ACKNOWLEDGEMENT OF ADDENDA FORM IN THE RFP DOCUMENTS