

MEMORANDUM

To: All Interested Vendors

From: Dan Jones
Procurement Buyer

Date: August 10, 2022

Subject: Addendum No. 1
RFP 22-009 – Snow Removal Services 2022 through 2025
Summary of Pre-Proposal Conference
Modifications

Part I. Summary

On Thursday, August 4, 2022, at 1:00 pm, the Columbus Metropolitan Library (“the library”) conducted a pre-proposal conference for the Snow Removal Services 2022 through 2025 RFP. The conference was held virtually via Microsoft Teams. The library sent the following representatives:

Dan Jones, Procurement Buyer
Brien Oliver, Custodial Supervisor
Ryan Drake, Ops Manager/Cust, Maint, Transport

The following companies sent representatives:

New Leaf Landscaping
SATLandscape Services LLC
Trippier Landscape LLC

Part II. Modifications – New Deadline for Proposal Submission

The deadline for submission has been extended to Friday, September 2 at 12:00 pm (noon).

**PROPOSERS ARE REQUIRED TO ACKNOWLEDGE THE RECEIPT OF THIS
MEMORANDUM (ADDENDUM NO. 1) ON THE ACKNOWLEDGEMENT OF ADDENDA
FORM IN THE RFP DOCUMENTS**