MEMORANDUM

To: All Interested Vendors
From: Edward Woda
Procurement Manager
Date: February 6, 2020
Subject: Addendum No. 3
RFP 20-004 – Supply Serials to CML

Questions and Answers

Part I. Questions and Answers

Q1. What is the start date for subscriptions?

Q2. Publishers have not yet released pricing for 2021 subscriptions. Prior to subscription renewal, publisher price increases will occur. Is it sufficient to provide 2020 rates per title, with the understanding that these rates will change between now and the time orders are processed?
A2. No. As indicated in the Scope of Work, Section III (B), the Contractor shall provide CML with a list of all publications due for a renewal during the period of January 1 – December 31 of the following year, as well as updated list prices for the following calendar year, if applicable.

Q3. Please clarify what the library means by “fixed” pricing on page 14 in the Cost Proposal section. Does this mean the unit price quoted is to be fixed or the discount/service charge offered is to remain fixed for the term of the contract?
A3. It is our expectation that once the annual subscription review is concluded, as stated in Section III (B) in the Scope of Work, the prices will remain fixed for that year only. Prices may be updated on an annual basis.

Q4. Please provide more information for the following titles (including publisher): Dateline and GAAP Guide
A4. Dateline is a newsletter from the Franklin County Board of Developmental Disabilities. We believe that this is a no-cost item that the Contractor will be responsible to obtain and deliver
to CML as part of this engagement. If that is the case, then the list price should be $0.00. The GAAP Guide is published by CCH / Wolter Kluwer.

PROPOSERS ARE REQUIRED TO ACKNOWLEDGE THE RECEIPT OF THIS MEMORANDUM (ADDENDUM NO. 3) ON THE ACKNOWLEDGEMENT OF ADDENDA FORM IN THE RFP DOCUMENTS